

LOUISVILLE METRO HOUSING AUTHORITY
MINUTES OF REGULAR MEETING
JUNE 19, 2018

The meeting of the Board of Commissioners was called to order by Chairman, Manfred Reid, Sr., at 3:34 p.m. Members present were Manfred Reid, Sr., Bryan Cole, Dr. David Dubofsky, Rev. Geoffrey Ellis, Carey Hearn, Lance Gilbert and Thelma Martin.

Others present were: Wavid Wray, Deputy Executive Director; Directors; Staff and Vickie Fields, Executive Secretary. Cecil Calhoun, Loris Caldwell, Barbara Haigler, Rev. Greg Wright, and Jacob Ryan were also in attendance.

Ms. Osanka made an announcement that Richard Nash our Board Counsel is out this week; he apologized for being out but couldn't avoid it.

Rev. Ellis informed the Board that a Safety Committee Meeting was held this month to discuss the Bedbug issue.

Mr. Gilbert made a motion to approve the minutes of LMHA's regular meeting held on May 15, 2018, Dr. Dubofsky seconded. Motion carried by unanimous vote.

Mr. Cole made a motion to adopt Resolution 5a "Approval of Intergovernmental Agreement between the Louisville Metro Housing Authority (LMHA) and the Department of Codes and Regulations (C&R) for Inspection Services. Rev. Ellis seconded. Motion carried by unanimous vote.

RESOLUTION NO. 39-2018 (6/19/18)

WHEREAS, the Louisville Metro Department of Codes and Regulations (C&R) currently provides inspection services for privately owned units participating in the Louisville Metro Housing Authority's (LMHA) Housing Choice Voucher program; and

WHEREAS, the inspection services have been provided under an intergovernmental agreement that was put in place in 2003 as amended; and

WHEREAS, it has become necessary to negotiate a new intergovernmental agreement that more accurately reflects current conditions; and

WHEREAS, it is the desire of the parties to continue their arrangement in which LMHA utilizes certain inspection and administrative functions currently available within C&R.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Interim Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into an ongoing Intergovernmental Agreement with the Louisville Metro Department of Codes and Regulations (C&R) to provide inspection services, beginning July 1, 2018, for an annual amount of approximately \$1,234,000. The annual amount of the agreement will be adjusted and supported by a budget each year and will be reflective of estimated costs in providing the inspection services.

BE IT FURTHER RESOLVED, that the Executive Director is authorized to extend this intergovernmental agreement for renewable one-year periods, as agreed to by both parties, and to negotiate all contractual documents with the Louisville Metro Department of Codes and Regulations (C&R) on behalf of the Louisville Metro Housing Authority.

Ms. Martin made a motion to adopt Resolution 5b "Authorization to Enter into an Intergovernmental Agreement with the Louisville Metro Police Department for

RESOLUTION NO. 42-2018 (6/19/18)

WHEREAS, the Louisville Metro Housing Authority (LMHA) owns the commercial kitchen space at 1515 Cypress Street inside of H. Temple Spears; and

WHEREAS, Sincerely Yours Catering Services Inc. leases the kitchen from Louisville Metro Housing Authority (LMHA) utilities included, rent to Sincerely Yours Catering Services Inc. is set at \$350 per month; and

WHEREAS, LMHA has agreed to lease commercial kitchen space to Sincerely Yours Catering Services Inc. for a period of one-year with four one-year renewal options.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Interim Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into a lease with Sincerely Yours Catering Services Inc.

Mr. Gilbert made a motion to adopt Resolution 5e "Authorization to Contribute Funds to the Eviction Prevention Program for Program Administrative Costs". Mr. Cole seconded. Motion carried by unanimous vote.

RESOLUTION NO. 43-2018 (6/19/18)

WHEREAS, during the past 25 years, the Louisville Metro Housing Authority and the Eviction Prevention Task Force have been involved in efforts to reduce the number of residents that are evicted from the LMHA properties; and

WHEREAS, the Eviction Prevention Program was created and funding was provided by the Louisville Metro Government to pay rent and provide counseling and case management to LMHA Residents; and

WHEREAS, during its 25 years of operation, the Eviction Prevention Program has enabled the Housing Authority to save tens of thousands of dollars in unit renovations and eviction related costs; and

WHEREAS, the Eviction Prevention Program has requested that the Louisville Metro Housing Authority share in the administrative costs of the program.

NOW THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Interim Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to contribute an amount of \$95,000 to be used by the Eviction Prevention Program for administrative costs for the contract term of July 1, 2018 to June 30, 2019.

Ms. Martin made a motion to adopt Resolution 5f "Authorization to Award a Contract for Fire Sprinkler Service". Dr. Dubofsky seconded. Motion carried by unanimous vote.

RESOLUTION NO. 44-2018 (6/19/18)

WHEREAS, the Louisville Metro Housing Authority is required by HUD to provide full maintenance service on all fire sprinklers at 1101-1107 Payne (Basement Area), 1536-1538 Garland (Rear In Basement Area), 2213-2215 Bolling (Basement Area), 302-314 N. 19th St. (Basement Area), 328 N. Birchwood Ave., 500 East Jefferson Street, 520 West Breckinridge, 801 E. Broadway Bldg., 906 & 908 S. 6th Street, 922, 924 & 926 Ormsby, Avenue Plaza (400-420 S. 8th Street – High Rise), Beecher Terrace Recreation Center 1125 Cedar Court, Will E. Seay Plaza (4314 Bishop Lane - High Rise), California Day Care (1705 So. 13th Street), Dosker Manor A (413 E. Muhammad

Ali Blvd - High Rise), Dosker Manor B (409 E. Muhammad Ali Blvd – High Rise), Dosker Manor C (415 E. Muhammad Ali Blvd – High Rise), Lourdes Hall (735 Eastern Parkway - High Rise), Mabel Wiggins Family Investment Center (1411 Algonquin Parkway), St. Catherine Court (1114 S. 4th St. - High Rise), St. Martin Apartments (807 E. Gray Street), The Friary (501 E. Liberty St.), H Temple Spears (1515 Cypress), 801 Vine Street (Section 8 Building), 431 E. Liberty (Old First Link); and

WHEREAS, the Authority has allocated funds for a fire sprinkler testing, inspection and service contract in its fiscal year 2019 Operating Budget; and

WHEREAS, specifications were developed, advertised April 18, 2018, and bids were received on May 8th, 2018 for fire sprinkler service at various sites; and

WHEREAS, staff reviewed the bids received and determined Simplex Grinnell to be the most responsive and responsible bid received; and

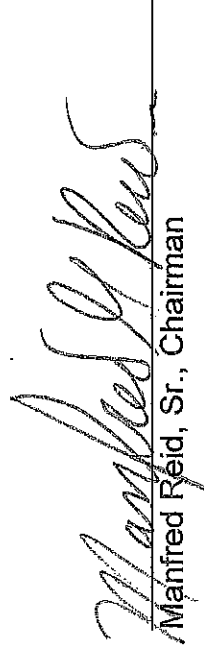
WHEREAS, Management recommends award of this contract to Simplex Grinnell for one year, with four one-year renewal options;

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Interim Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into a one-year contract with Simplex Grinnell, with four one-year renewal options, for fire sprinkler testing, inspection and service for the period beginning July 1, 2018 through June 30, 2019 in the amount of \$33,764.

Mr. Gilbert motioned to go into Executive Session, seconded by Rev. Ellis. Motion carried by unanimous vote. The Board retired to Executive Session at 4:08 p.m.

The Board returned to Open Session at 4:47 p.m.

There being no further business to come before the Board, Mr. Hearn motioned to adjourn, seconded by Rev. Ellis. Motion carried by unanimous vote. The Board adjourned at 4:48 p.m.


Manfred Reid, Sr., Chairman


Vickie J. Fields, Executive Secretary