



**TO:** All LMHA Public Housing Residents

**FROM:** Management

**SUBJECT:** Public Housing “No-Smoking Policy”

**DATE:** December 1, 2017

In accordance with new HUD regulations, along with the increased risk of fire, increased maintenance costs and the known health effects of secondhand smoke, the Louisville Metro Housing Authority has adopted a No-Smoking policy. This policy will take **effect July 31, 2018**, after which date the use of Prohibited Tobacco Products is banned in all Restricted Areas.

This policy applies to all employees, residents, members of residents’ household, residents’ guests, and any other person under the tenant’s control, as well as to visitors and service personnel. Residents are responsible for ensuring that their household members and guests comply with this rule.

The term **“Prohibited Tobacco Product”** means any item that involves the ignition and burning of tobacco leaves, such as (but not limited to) cigarettes, cigars, and pipes. The term Prohibited Tobacco Product also includes any waterpipe (hookah) and any Electronic Nicotine Delivery System, such as any e-cigarette, e-cigar, e-pipe, or vape pen.

The term **“Restricted Area”** means any living unit and interior areas (including but not limited to hallways, rental and administrative offices, community centers, day care centers, laundry centers, and similar structures), as well as outdoor areas within 25 feet from living units and administrative office buildings. In cases where the LMHA property boundary is less than 25 feet from a given building, the Restricted Area shall extend to the property boundary. In addition, Restricted Areas may include other areas of the rental property if such additional areas have also been designated as locations where the use of Prohibited Tobacco Products is banned.

Residents are responsible for the actions of their household, their guests, and other persons under the tenant’s control. Failure to adhere to any conditions of this No-Smoking Policy will constitute a violation of the resident’s Lease Agreement. Consequences of lease violations include an initial written warning followed by a fine for any reoccurring violations. Repeated violations may result in lease termination.

Please be advised that beginning January 1, 2018 residents will be required to sign a lease addendum acknowledging and agreeing to abide by all provisions of the No-Smoking Policy. Should you have any questions regarding this policy please contact your Property Manager.

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**Notice of Right of Reasonable Accommodation:** If you or someone else in your household has a disability - and as a result of this disability, this person needs a reasonable accommodation in order to participate fully in the Public Housing Program - please contact the Housing Authority to discuss accommodation options.

